How to make payments online

For more information on newly developed processes see our main web page for updates and information. <u>http://www.clarkcountynv.gov/building/Pages/default.aspx</u>

Clark County Building and Fire Prevention currently takes Bank Accounts (E-Check) and Credit Cards (Visa & Mastercard, Fees apply) and Trust Accounts for online payments via the Citizen Access Portal.

Please check the fees in your cart before proceeding to check out. If you have permits in your cart that *do not* need to be paid remove them by editing the cart prior to completing check out.

| Home | Building Comprehen: | sive Planning | Fire Prevention | Public Res | ponse Office | Public Works |
|---|---|--|---|-----------------|------------------|---------------------|
| | | | Announcements I | ogged in a | My Folders (0) 📜 | Cart (0) Account Ma |
| Clark County Citizen Acces | <u>s</u> | | | | | |
| | | | | | | |
| | Doumont | | Pacaint/Pacard | | | |
| Select item to pay | ² information | | issuance | | | |
| tep 1: Select item to pay | | | | | | |
| ick on the arrow in front of a row to | display additional information. Item | s can be saved for | a future checkout by clicking | on the Save for | | |
| er link. | | | | | | |
| | | | | | | |
| 878 TEST BLVD Application(s) \$90.00 Annual Operational 23TMP-000053 | Total due: \$90.00 | | | | | |
| | | | | | | |
| otal amount to be paid: \$90.0 ote: This does not include any additiona |)0 al fees which may be assessed later. Add | litional Plan Review (| fees may apply upon plan reviev | completion. | | |
| otal amount to be paid: \$90.0 ote: This does not include any additiona Checkout » Edit Cart » | 00 al fees which may be assessed later. Add Continue Shopping » | itional Plan Review I | fees may apply upon plan reviev | completion. | | |
| otal amount to be paid: \$90.0 ste: This does not include any additional Checkout » Edit Cart » Select item to pay | 2 Payment a Payment payment | itional Plan Review f | fees may apply upon plan reviev | completion. | | |
| otal amount to be paid: \$90.0 ote: This does not include any additiona Checkout » Edit Cart » L Select item to pay tep 1: Select item to pay | 2 Payment information | Itional Plan Review f | fees may apply upon plan reviev Record | completion. | | |
| otal amount to be paid: \$90.0 ote: This does not include any addition Checkout > Edit Cart > L Select item to pay tep 1:Select item to pay Priscan be modified using a variety of act r future checkout by clicking the Save for mat a later date by clicking the Pay Late | 2 Payment information 2 Payment information tions. For example, you can modify existing r Later link, remove it from the cart compler to button. | itional Plan Review f 3 Receipt/f issuance | fees may apply upon plan review Record Item by clicking Edit link, save it nove link or elect to pay a fee | completion. | | |
| Otal amount to be paid: \$90.0 ote: This does not include any addition Checkout > Edit Cart > 1 Select Item to pay Step 1: Select item to pay ems can be modified using a variety of acor future checkout by clicking the Save for em at a later date by clicking the Pay Later EDIT CART | 2 Payment Information Line (continue Shopping » 2 Payment 1 Information tions. For example, you can modify existing r Later link, remove it from the cart completion r button. | itional Plan Review f 3 Receipt/f issuance | fees may apply upon plan review Record Item by clicking Edit link, save it nove link or elect to pay a fee | completion. | | |
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| This does not include any additional context to context the context to context the context to context the context to context the context to co | 2 Payment 1 for example, you can modify existing r button. Total due: \$90.00 | itional Plan Review f 3 Receipt/f Issuance ng information of an i letely by clicking Rem Edit Otv. | fees may apply upon plan review Record Item by clicking Edit link, save it nove link or elect to pay a fee Remove | completion. | | |

Save and Close

How to pay for permit(s) online:

1. Select check out

| 1 Select item to pay | 2 Payment information | 3 Receipt/Record issuance |
|----------------------------|-----------------------|------------------------------|
| Step 1: Select item to pay | | |

Click on the arrow in front of a row to display additional information. Items can be saved for a future checkout by clicking on the Save for later link.

| 4878 TEST BLVD | | |
|------------------------------------|--------------------|--|
| 1 Application(s) \$90.00 | | |
| Annual Operational 23TMP-000053 | Total due: \$90.00 | |

Note: This does not include any additional fees which may be assessed later. Additional Plan Review fees may apply upon plan review completion.



2. Select Pay with Credit Card, Trust Account or Bank Account then select submit payment

| 1 Select item to pay | 2 Payment Information | 3 Receipt/Record Issuance |
|--|--|--|
| Step 2: Payment information | | |
| Select your payment type below, then click If you intend to make payments using a Che | Submit. ick (ACH) payment type, please click here for instructions. | |
| Credit Card payments will be assessed an a | Iditional 2.65% Service Fee. | |
| The Shipping information is now required o | n the payment form. Please insert ONLY the Permit or Job Site ADDR | ESS! DO NOT use your physical address, |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | Indicates a required field |
| Payment Options | | |
| Amount to be charged: \$90.00 | | |
| Pay with Gradit Card | | |
| Pay with Trust Account Pay with Bank Account | | |

Submit Payment »

3. If a credit card or bank account is selected, you will be directed to a secure website to enter billing information.

| | 1 ayinoni | | recorpt |
|--------------------------------|-----------------|------------------|---------|
| | | | |
| Billing Information | | Your Order | |
| | * Dominal field | | |
| First Name * | Required lield | Total amount | \$90.00 |
| | | Total allocation | \$00100 |
| Last Name * | | | |
| | | | |
| Company Name | | | |
| | | | |
| Address Line 1 * | | | |
| | | | |
| City * | | | |
| | | | |
| Country/Region * | | | |
| United States of America | ~ | | |
| State/Province * | | | |
| ~ | | | |
| Zip/Postal Code = | | | |
| | | | |
| Email * | | | |
| jessica.kopp@clarkcountynv.gov | | | |
| | | | |
| | Next | | |
| | | | |
| Gancel Order | | | |

4. Enter card or bank account information > then select next

| Billing | Payment | Review | Receipt |
|--|---|--------------|---------|
| Payment Details | • | Your Order | |
| Card Type * | * Required field | Total amount | \$90.00 |
| Card Number * Expiration Month * Expiration | on Year * | | |
| Month V Year CVN * This code is a three or four digit numb cards. | er printed on the back or front of credit | | |
| Back | Next | | |
| Cancel Order | | | |

5. Review the order and select pay. A receipt will be sent to the email that was provided under billing information.

| Review your Order | | | |
|---|--------------------|---|--------------------|
| Billing Address | | | |
| TEST TEST TEST LAS VEGAS | | | |
| Nevada 89118 United States of America | | | |
| Payment Details | | Your Order | |
| Card Type | Visa | Subtotal | \$90.0 |
| Card Number | XXXXXXXXXXXXXX1111 | Service fee | \$2.3 |
| Expiration Date | 02-2026 | Total amount | \$92.39 |
| | | By clicking Pay, I agree to the Service Fee | Terms & Conditions |
| Back | | | Pay |
| ancel Order | | | |
| | | | |

Paying with a Trust Account

To pay with a trust account you must be listed as an authorized user and have requested that your Citizen Access account is linked to the trust account.

Please email <u>bdfpfinance@clarkcountynv.gov</u> to link an account and/or be added as an authorized user.

Please be aware only the Account Manager may authorize a user and/or link a Citizen account for payments online.



Note: This does not include any additional fees which may be assessed later. Additional Plan Review fees may apply upon plan review completion.



2. Pay with trust account > submit payment

| | плансалсо и гедин си пели |
|---|---------------------------|
| Payment Options | |
| Amount to be charged: \$180.00 | |
| Pay with Credit Card Pay with Trust Account Pay with Bank Account | |
| Escrow Account(s) Associated With: | |
| Contacts | |
| *Contacts *Trust Account Name | |
| Name on Trust Account: TESTTRUST Amount Available: \$0.00 | |
| Submit Payment » | |